



# PANTEG PARK BOWLS CLUB

## ORIGINAL CONSTITUTION AND RULES

1. The club shall be called Panteg Park Bowls Club.
2. The officers of the club shall consist of Chairman, Vice Chairman, Secretary and Treasurer, who shall be elected at Annual General Meeting.
3. Honary President and Honary Vice | President, Honary members and/or life members shall be elected at the Annual General Meeting.
4. The club shall be managed by a general committee consisting of the officers of the club and any other members of the club who shall be elected at the Annual General Meeting. All of the elected members shall retire at the end of each year, but may be re-elected to serve for a further period. Members shall form a Quorum, and in the event of a voting tie, the Chairman shall have a casting vote.
5. The selection and tournament committee shall consist of the Chairman, Secretary, Captain, and three other members, who shall be elected at the Annual General Meeting. This committee shall elect their own Chairman, and their duties shall be the selection of teams for all club matches and responsibility for conducting the club tournaments.

### 6. **DUTY OF OFFICERS**

**The Chairman**, if present, shall preside at all meetings of the club and the General Committee

**The Treasurer** shall keep a correct record of all financial transactions, receiving all monies and giving official receipts for same. He shall bank all monies at Barclays Bank Ltd, excepting a cash reserve not exceeding £10 to cover current expenses. All bank drafts must be signed by Treasurer and Chairman or Secretary. He shall present to the Annual General Meeting a financial statement duly audited by two auditors appointed at the previous Annual General Meeting.

**The Secretary** shall keep proper minutes of all meetings of the club. He shall keep a register of all members and be responsible for all notices and correspondence relating to the affairs of the club.



## 7. **SUBSCRIPTIONS**

The annual members subscriptions shall be fixed at the Annual General Meeting and shall be payable before 1st June in any year.

## 8. **MEMBERSHIP**

All nominations of new members must be proposed and seconded. The management committee shall have power to accept or reject any nomination, and in the event of any candidate being rejected, no reason need be given for such rejection.

The Secretary or proposer shall, if necessary make any enquiries as to the suitability or otherwise of any candidate nominated for membership. The committee may in their discretion at any time suspend or expel from the membership of the club any members whose conduct may be offensive or disagreeable to other members, provided that at least three-fourths of the committee present vote for the suspension or expulsion of that member. Such members shall have the right to appeal against the decision of the committee to a Special General Meeting of the club called for the purpose on a requisition of not less than ten members, provided he gives notice to the Secretary or such appeal within seven days after the decision of the committee has been intimated to him. Voting shall be by Ballot. Three fourths majority of those present at the Special General Meeting shall be held as confirmation of the suspension or expulsion, and shall be conclusive. No candidate who has been rejected may be proposed again until the expiration of the season, unless by sanction of the committee, and no candidate who has been twice rejected shall be eligible.

## 9. **ANNUAL GENERAL MEETING**

The Annual General Meeting of the members shall be held in the Month of November for the purpose of electing officers and Committee for the ensuing year, to pass the Treasurer's Financial Statement, if approved, and treatment of any other business of the club that may be brought before the meeting.

Not less than one-fourth of the membership shall form a quorum.

Seven days notice of the meeting shall be given to all members.

## 10. **SPECIAL GENERAL MEETING**

The Secretary shall convene a Special general Meeting of the Members when requested to do so by the majority of the Management committee, or by a requisition signed by not less than 10 members, such request to state object of the Meeting. |Seven clear days notice shall be given to the members of such meeting, and no other business but that stated on the requisition shall be considered. One-fourth of the Membership shall for a quorum. Any resolution submitted at a Special General Meeting must be carried by a majority of the



Members present.

**11. PROPERTY**

The property and funds of the club shall be vested in the elected officers during their term of office. In the event of the winding up of the Club, the disposal of the Club's assets shall be decided by a majority vote of the fully paid up members of the club at the time of the winding up.

**12. ASSOCIATION AFFILIATION**

The club shall be affiliated to the Welsh Bowling Association, and/or any other Association as may be agreed at the Annual General Meeting.

**13. ALTERATION OR ADDITION OF RULES**

Any alteration or additions to these rules can only be made at the Annual General Meeting of Members, and the same can only be adopted when carried by a majority of those present. Alterations can only be made by giving notice of motion not less than one month before the Annual General Meeting.

**14. CLUB COMPETITIONS**

The number and form of the club competitions shall be decided at the Annual General Meeting. All cups shall be for Annual challenge competitions, and shall remain the property of the club.

15. Any matters arising for which no provision has been made in the foregoing rules shall be decided by the Management Committee.

